



VILLAGE COUNCIL REGULAR MEETING AGENDA
MEETING TO BE HELD VIA ZOOM TELECONFERENCE
TAOS SKI VALLEY, NEW MEXICO
TUESDAY, DECEMBER 14, 2021 2:00 P.M.

1. CALL TO ORDER AND NOTICE OF MEETING
2. ROLL CALL
3. APPROVAL OF THE AGENDA
4. CONSIDERATION TO APPROVE APPOINTMENT OF THE VILLAGE OF TAOS SKI VALLEY POLICE DEPARTMENT CHIEF
5. CONSIDERATION TO APPROVE APPOINTMENT OF THE VILLAGE OF TAOS SKI VALLEY FIRE/EMS DEPARTMENT CHIEF
6. APPROVAL OF THE MINUTES OF THE NOVEMBER 23, 2021 VILLAGE COUNCIL REGULAR MEETING and the NOVEMBER 30, 2021 VILLAGE COUNCIL SPECIAL MEETING
7. CITIZEN'S FORUM –for non-agenda items only. Limit to 5 minutes per person (please email awooldridge@vtsv.org to sign up)
8. COMMITTEE REPORTS
 - A. Planning & Zoning Commission
 - B. Public Safety Committee
 - C. Firewise Community Board
 - D. Parks & Recreation Committee
 - E. Lodger's Tax Advisory Board
 - F. Capital Advisory Infrastructure Committee
9. REGIONAL REPORTS
10. MAYOR'S REPORT
11. STAFF REPORTS
 - A. Administrator Avila
 - B. Finance Director Grabowski
 - C. Police Department
 - D. Fire Chief Molina
 - E. Building Official Bowden
 - F. Planning Director Nicholson
 - G. Public Works Director Martinez
 - H. Clerk Wooldridge
 - I. Attorney Baker
12. OLD BUSINESS
 - A. Discussion of the Taos Ski Valley Postal Service Status, Options Available to the Village, and Direction to Convince the USPS to Maintain Postal Delivery Within the Village of Taos Ski Valley (to follow Closed Session)
13. NEW BUSINESS
 - A. PUBLIC HEARING: Consideration to Approve **Resolution No. 2022-495** Adopting the Village's Capital Improvements Plan Update Related to Development Impact Fees
 - B. Consideration to Approve **Resolution No. 2022-496** Requesting a Permanent Budget Adjustment to the FY2022 Budget (BAR) Adding a New Police Officer Position, Increasing Salary and Benefits Expense in the Law Enforcement (04) Fund, and Increasing the Transfer out from General Fund (03) into the Law Enforcement Fund to Cover the Additional Expenses
 - C. Consideration to Approve **Resolution No. 2022-497** a Resolution to Amend Resolution No. 2009-176 Relating to the Reimbursement of Public Officers and Employees for Per-diem Travel

Expenses

D. Consideration to Approve Resolution 2022-498 Concerning Governing Body Meetings and Notice Required

E. Consideration to Approve Resolution No. 2021-499, A Resolution Authorizing and Approving Financial Assistance from the New Mexico State Highway and Transportation Department FY2022, NM LGRF DOT CONTROL No. L500394

F. Consideration to Adopt a 2022 Village Holiday Schedule

G. Twining Road Reconstruction Project - Preliminary Design Final Presentation

H. Consideration to Approve Village of Taos Ski Valley Letter of Endorsement for the Taos Region Clean Energy Transportation and Recreation Corridor

14. CLOSED SESSION

A. Discussion of Pending Litigation Concerning Ovivo Contract, and the USPS

This matter may be discussed in closed session under Open Meetings Act exemption 0-15-1(H) (7)

15. MISCELLANEOUS

16. ANNOUNCEMENT OF THE DATE, TIME & PLACE OF THE NEXT MEETING OF THE VILLAGE COUNCIL

17. ADJOURNMENT

Meeting packet can be viewed on the Village web site at

<https://www.vtsv.org/village-government/village-council/meetings-agendas-minutes/>

-- Providing infrastructure & services to a World Class Ski Resort Community --



VILLAGE OF TAOS SKI VALLEY

OATH OF OFFICE

I, VIRGIL VERGEL (name) having been appointed to the
office of CHIEF of the Village of Taos Ski
Valley, do solemnly swear to uphold the Constitution of the United States,
the Constitution and laws of the State of New Mexico, and the laws
of the Village of Taos Ski Valley and will faithfully and impartially
discharge the duties of said office to the best of my ability.

(signature)

Administered this 20th day of January 2022.

Ann M. Wooldridge, Clerk

(To be used by Clerk, Treasurer, and Police Officers)



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**VILLAGE COUNCIL REGULAR MEETING
MINUTES
VIA ZOOM TELE CONFERENCE
TAOS SKI VALLEY, NEW MEXICO
TUESDAY, DECEMBER 14, 2021 2:00 P.M.**

1. CALL TO ORDER & NOTICE OF MEETING

The regular meeting of the Village of Taos Ski Valley Council was called to order by Mayor Brownell at 2:00 p.m.
Notice of the meeting was properly posted.

2. ROLL CALL

Ann Wooldridge, Village Clerk, called the role and a quorum was present.

Governing body present:

Mayor Christof Brownell
Councilor Jeff Kern
Councilor Neal King
Councilor Chris Stagg
Councilor Tom Wittman, Mayor Pro Tem

Staff present:

Village Administrator John Avila
Village Clerk Ann Wooldridge
Finance Director Nancy Grabowski
Building Official Jalmar Bowden
Public Works Director Anthony Martinez
Interim Police Chief Vigil
Fire Chief Roberto Molina
Planning Director Patrick Nicholson
Village Attorney Susan Baker

3. APPROVAL OF THE AGENDA

MOTION: To approve the agenda with the amendment to move item 12. A. to follow item 14. A,
Motion: Councilor Wittman **Second:** Councilor Stagg **Passed:** 4-0

**4. CONSIDERATION TO APPROVE APPOINTMENT OF THE VILLAGE OF TAOS SKI VALLEY
POLICE DEPARTMENT CHIEF**

Mayor Brownell appointed Interim Chief Vigil to Police Chief.

MOTION: To approve appointing Interim Chief Vigil to Police Chief

Motion: Councilor King **Second:** Councilor Wittman **Passed:** 4-0

**5. CONSIDERATION TO APPROVE APPOINTMENT OF THE VILLAGE OF TAOS SKI VALLEY
FIRE/EMS DEPARTMENT CHIEF**

Mayor Brownell appointed Roberto Molina to Fire Chief.

MOTION: To approve appointing Roberto Molina to Fire Chief

Motion: Councilor Wittman **Second:** Councilor King **Passed:** 4-0

**6. APPROVAL OF THE MINUTES OF THE NOVEMBER 23, 2021 VILLAGE COUNCIL REGULAR
MEETING and the NOVEMBER 30, 2021 VILLAGE COUNCIL SPECIAL MEETING**

MOTION: To approve the two sets of minutes

Motion: Councilor Wittman Second: Councilor Stagg

Passed: 4-0

7. CITIZENS' FORUM – Limit to 5 minutes per person (please sign in)

A. Business owner Andrea Heckman spoke about the need for solidarity on getting a plan together for the post office.

8. COMMITTEE REPORTS

A. **Planning and Zoning Commission** – Commission Chair Wittman reported that the Commission had not met but would meet again on January 10, 2022.

B. **Public Safety Committee** – Chairman Neal King reported that the Committees had not met but would plan to meet again on February 7, 2022.

C. **Firewise Community Board of Directors** -see above

D. **Parks & Recreation Committee** – Chair Kett reported that the Committee had been working on mapping existing and possible future trails. The next meeting will be held on January 20, 2022 at 3:30 p.m. at the Village Office at 7 Firehouse Road.

E. **Lodger's Tax Advisory Board** – no report

F. **Capital Infrastructure Advisory Committee** – Director Nicholson said that no meeting had taken place and no meeting is scheduled. The Committee has completed its work at the present.

9. REGIONAL REPORTS

10. MAYOR'S REPORT

Mayor Brownell reported that RTD Blue Bus service would not be available this winter to TSV since the RTD had not been able to find an adequate number of drivers.

11. STAFF REPORTS

Staff reports were included in the Council packet and were posted to the Village web site. Administrator Avila highlighted parts of his report. He noted that Covid testing is being conducted for free for employees on Tuesdays at the Taos Tent. Work is being done concerning the wastewater treatment plant inefficiencies, and also efforts towards maintaining some sort of postal service in the Village. Discussion took place about potential postal service possibilities.

12. OLD BUSINESS

A. Discussion of the Taos Ski Valley Postal Service Status, Options Available to the Village, and Direction to Convince the USPS to Maintain Postal Delivery Within the Village of Taos Ski Valley. Followed Closed Session.

13. NEW BUSINESS

A. **PUBLIC HEARING:** Consideration to Approve Resolution No. 2022-495 Adopting the Village's Capital Improvements Plan Update Related to Development Impact Fees

A Capital Improvement Plan is required by the NM Development Fees Act, that identifies capital improvements or facility expansion which are needed to serve new growth and development. The CIAC reviewed the plan thoroughly. The Planning & Zoning Commission voted to recommend to the Village Council adoption of the 2021 Capital Improvement Plan Update.

PUBLIC HEARING: No one spoke for or against the proposed Resolution.

MOTION: To Approve Resolution No. 2022-495 Adopting the Village's Capital Improvements Plan Update Related to Development Impact Fees

Motion: Councilor Wittman

Second: Councilor King

Passed: 4-0

B. Consideration to Approve Resolution No. 2022-496 Requesting a Permanent Budget Adjustment to the FY2022 Budget (BAR) Adding a New Police Officer Position, Increasing Salary and Benefits Expense in the Law Enforcement

(04) Fund, and Increasing the Transfer out from General Fund (03) into the Law Enforcement Fund to Cover the Additional Expenses.

Salary expenses in the Law Enforcement fund was originally based on three employees: a Police Chief, and two Officers. By direction from the Village Administrator, staff is requesting an additional Officer position for the Police Department.

MOTION: To Approve Resolution No. 2022-496 Requesting a Permanent Budget Adjustment to the FY2022 Budget (BAR) Adding a New Police Officer Position, Increasing Salary and Benefits Expense in the Law Enforcement (04) Fund, and Increasing the Transfer out from General Fund (03) into the Law Enforcement Fund to Cover the Additional Expenses.

Motion: Councilor Wittman

Second: Councilor King

Passed: 4-0

C. Consideration to Approve Resolution No. 2022-497 a Resolution to Amend Resolution No. 2009-176 Relating to the Reimbursement of Public Officers and Employees for Per-diem Travel Expenses

In 2020 the legislature passed an update to the State Per Diem and Mileage act. The change became effective in FY2022 and the rates which were reviewed and analyzed by the Department of Finance (DFA) have recently been released. Moving forward the DFA is required to provide agencies the per diem rates by May 1 for the forthcoming fiscal year for budgeting purposes. The Village will update its rates according to the State of New Mexico rates on a fiscal year basis.

MOTION: To Approve Resolution No. 2022-497 a Resolution to Amend Resolution No. 2009-176 Relating to the Reimbursement of Public Officers and Employees for Per-diem Travel Expenses

Motion: Councilor Wittman

Second: Councilor King

Passed: 4-0

D. Consideration to Approve Resolution 2022-498 Concerning Governing Body Meetings and Notice Required

Clerk Wooldridge explained that this is the required annual notice of meetings for the Council. Meetings will be held on the fourth Tuesday of the month via Zoom unless otherwise noticed.

MOTION: To Approve Resolution 2022-498 Concerning Governing Body Meetings and Notice Required

Motion: Councilor Wittman

Second: Councilor King

Passed: 4-0

E. Consideration to Approve Resolution No. 2021-499 A Resolution Authorizing and Approving Financial Assistance from the New Mexico State Highway and Transportation Department FY2022, NM LGRF DOT CONTROL No. L500394

After passage of the attached Resolution, the NMDOT will be drafting a contract for Village approval for the 2022 road project. The State has committed to funding in the amount of \$60,000.00 with the Village contributing 25% of total project costs, or \$20,000.00, for a total project cost of \$80,000.00. Monies for the project will be used for full construction with drainage improvements of various local streets.

MOTION: To Approve Resolution No. 2021-499 A Resolution Authorizing and Approving Financial Assistance from the New Mexico State Highway and Transportation Department FY2022, NM LGRF DOT CONTROL No. L500394

Motion: Councilor Wittman

Second: Councilor King

Passed: 4-0

F. Consideration to Adopt a 2022 Village Holiday Schedule

The Village's Personnel Policy, approved and adopted by Village Council Resolution 2017-332, identifies the legal holidays for employees of the Village of Taos Ski Valley. Each year the Resolution is updated with the approved holiday calendar.

MOTION: To Adopt the 2022 Village Holiday Schedule as presented

Motion: Councilor Wittman

Second: Councilor King

Passed: 4-0

G. Twining Road Reconstruction Project - Preliminary Design Final Presentation

Scott Eddings from Huitt-Zollars presented an update of planning and design work to date. He said that some horizontal adjustments had been made as well as some vertical adjustments. He said that the Village has received adequate funding to prepare final drawings and to prepare specifications.

The project involves Twining Road upgrades from the skier parking lot to Zap's Road, in order to provide upgrades to drainage, safety, and utility improvements. Water lines will need upgrades, but wastewater lines are in good condition. Dry utilities are only six feet below grade so relocations will be necessary. The road would be paved with two-lane traffic and a sidewalk, as well as some street lighting. Intersections will be improved. Lighting would be only downward facing, he said.

The Huitt-Zollars scope of work was to complete 30% design plans. Constructing the Phase 1 portion will be approximately \$4 million, while paving and resurfacing will cost \$1.5 million.

Many questions were posed, especially about speed on the road and the narrowness of the thoroughway, as well as about ensuring that utilities are improved before any paving occurs.

H. Consideration to Approve Village of Taos Ski Valley Letter of Endorsement for the Taos Region Clean Energy Transportation and Recreation Corridor

Administrator Avila explained that there is an opportunity for Taos Ski Valley and the greater regional area to create economic diversity for the community which currently relies heavily on tourism. Historically, Taos County and Taos Ski Valley have attracted many business leaders and entrepreneurs who enjoy its unique rich culture and numerous recreational opportunities. Positioning the Taos area to provide a Taos Region Clean Energy Transportation and Recreation Corridor to support existing business development, attract new business development, and provide an improved quality of life for our residents, would open the door to many long-term benefits for the regional community and economy.

With state and local investment, including public-private partnerships, critical infrastructure would be provided resulting in job creation that would allow northern New Mexico to remain viable and competitive with other regional, national, and international destinations.

MOTION: To Approve a Village of Taos Ski Valley Letter of Endorsement for the Taos Region Clean Energy Transportation and Recreation Corridor

Motion: Councilor Stagg

Second: Councilor King

Passed: 4-0

14. CLOSED SESSION

A. Discussion of Pending Litigation Concerning Ovivo Contract, and the USPS

This matter may be discussed in closed session under Open Meetings Act exemption 0-15-1(H) (7)

MOTION: To go to Closed Session

Motion: Councilor Stagg

Second: Councilor King

Passed: 4-0

MOTION: To go to Open Session

Motion: Councilor Stagg

Second: Councilor King

Passed: 4-0

15. MISCELLANEOUS

16. ANNOUNCEMENT OF THE DATE, TIME & PLACE OF THE NEXT MEETING OF THE VILLAGE COUNCIL

The next meeting of the Village Council will be a Special Meeting and Workshop scheduled for January 10 2022 at 10:00 a.m. Via Zoom. (Note: An Emergency Meeting was held on December 20, 2021 because of an extreme weather event on December 15, 2021.)

17. ADJOURNMENT

MOTION: To Adjourn

Motion: Councilor Wittman

Second: Councilor King

Passed: 4-0

The meeting adjourned at 3:40 p.m.


Christof Brownell, Mayor

ATTEST:


Ann M. Wooldridge, Village Clerk

John Avila
Village Administrator
Village of Taos Ski Valley Council
Monthly Briefing
October 14, 2021



*** Ongoing & Past Projects ***

COVID -19 - Pandemic Emergency:

In Taos County:

Do what you can to ease the strain on our hospitals by following and encouraging others to follow COVID safe practices.

Mobility data indicates we have returned to pre-pandemic habits.

New Mexico was 3rd in the nation for case rate despite our high vaccination rates.

With the hospital situation in New Mexico remaining critical and deteriorating, Dr Scrase invited Michael E Richards, MD, MPA to join the COVID call. Dr Edwards is the Interim Dean at UNM med school and Senior VP for Clinical Affairs for UNM Health. He stated that bed occupancy at UNM Hospital (UNMH) has steadily increased throughout the pandemic and is now at a record level. UNMH is at 156% of normal licensed adult bed capacity and 126% of normal ICU capacity. This situation has a knock on effect on all hospitals in the state and on all types of patients, not just Covid patients. See the slide below for a visual representation of the capacity issue at UNMH.

Emergency Departments are seeing the highest rates of patients waiting for a hospital bed this year. FEMA has provided funding for 300 additional staff throughout the state to staff beds and expand capacity. NMDoH is requesting a further 100 nurses this week, and another 100 next week. NMDoH has also issued a directive to remove "prior authorization" requirements for hospital discharge to skilled nursing facilities.

After a small decrease over Thanksgiving week, cases rose back up again last week across the state and nation. Over a holiday period, hospitalizations can be a better indicator than cases of the direction of the pandemic. Hospitalizations have continued to rise steadily over the last few months in New Mexico, including last week. Cases in Taos County last week were at a higher number than at any time since the peak of the pandemic in November 2021. With improved treatments for cases, the death count is about one third of this time last year despite cases being at a similar level. Sadly however, there was one further Covid related death among Taos County residents reported last week.

Summary:

- Nationally, cases were up 50% in the past week, 49% in New Mexico, and 122% in Taos County.
- The 7-day average daily case count in New Mexico increased to 1,596 cases per day from 1,080 last week. Having been as low as 581 on September 24.
- Current hospitalizations in NM increased 5%, the 7-day average is 648. The highest level since January 2021.
- Average deaths per day in NM decreased to 9 per day. Down from 11 last week.
- There were 144 new cases in Taos County last week, up from 65 the week before bringing the total to 2,995.
- There was one new death reported among Taos County residents last week. The total increased to 71.
- Testing in Taos County increased to a 7-day average of 174 tests per day, up from 112 last week.
- Taos County's crude positivity rate is 10.5% (14-day avg). The crude daily case count is 15 cases per day (14-day avg), above the old gating target of 3.28. Taos County's adult fully vaccinated rate is 87%.

All employees within Taos Ski Valley are invited to

Some businesses in the Village require testing of employees, or proof of vaccination. They plan to reinstate daily employee screening but will not be tracking employee locations when working away from the Ski Valley. On site testing availability for employees is a cost that is expected to have a higher benefit for employees.

Employers and staff are encouraged to get weekly testing Tuesdays 8-10am in the Taos Tent. Sign in the Curative profile ahead of time.

Symptomatic employees Should be directed to Mogul Medical for Rapid Ag testing for employees WITH Covid symptoms. Rapid testing is not appropriate for asymptomatic people - it is best to get a Rapid test after 24 hours and up to 5 days of symptoms. Call Mogul at (575)776-8421 to let them know you need testing. Walk-ins will be taken, but urgent care cases have priority.

Village Offices are following the NM Department of Health Order and are still OPEN for visitors and operations 9AM -4PM M-F under mask and hygiene restrictions. These are to be evaluated with each DOH amendment. Office staff can still request Work at Home, with a work accountability requirement.

WWTP

To meet the needs for system expansion the Waste Water Treatment Plant is designed to process additional peak flows protecting the water conditions of the area. In order to increase capacity needed within limited space and funding, a mechanical system was selected by Village for the Waste Water System upgrade. This system is designed to be more productive but requires more technical care.

The continued corrections to the plant are required of the manufacturer, Ovivo. The design engineer must review and comment on outstanding issues with Ovivo before final plant completion can be accepted. The ongoing work for the Waste Water Treatment Plant included corrections for optimized efficiency of the Ovivo System. The Integrated Water Systems Ovivo engineers and technicians are in contact to address system operations issues including monitoring programs, ceramic performance, improving the ultraviolet treatment and plumbing corrections. A letter addressing issues was delivered to Ovivo to address bond requirements and we met with them, they said they would cooperate and conduct the tests required by their contract then did not. Testing had to proceed during the Thanksgiving and will require further testing during the end of year. This lack of cooperation and performance requires that we notify Ovivo that we will be enforcing the bond for correction of the issues. *Agenda Item*

Kachina Water Booster Station

Until the permanent Water Booster Station is built, the temporary pump station upgrades allow for remote automatic operation between the pumps and tank equipment. The temporary pump station is operational and can receive remote commands through the fiber installation. The temporary pump station has a limited useful life but will suffice until the permanent Kachina Water Booster Station is constructed for service of the Kachina Water Tank. Water Distribution lines from the Kachina Tank will also need to be constructed and are a priority project.

Ensuring that the water delivery is optimum, Public Works has reviewed the onsite status of operating systems for the Kachin Tank including water delivery. The project will not be accepted as final until conditions to correct segregation valves are met. Because of recent product lead times and season demands, the correction is unlikely before next spring.

USPS

Status of TSV Post Office; After learning of the evolving status of the TSV PO a Village Work Study was held on 10/12/21, Mayor Brownell sent a request to USPS Regional Manager, Ross Pfaff for continuation of a Contract Postal Unit. We have heard that the request was not considered and installation of Community Mail Boxes are to be installed. Notice of the termination to PO Box delivery was sent to Taos Ski Valley Box Holders on December 6th.

Continued efforts to have the CPU continue from the Village and the community. If an option to continue the CPU is allowed, a permanent location will need to be determined while temporary operation may continue at the present site. A new CPU agreement must be entered into with a Taos Ski Valley entity. A nonprofit entity may be the most likely option for the CPU operation to cover service.

Agenda Item

Village Complex

The office assignment of the Police Department replaced the 20year assignment to a construction trailer with unfortunate air conditioning in the winter. The Village Offices at the "Taos Mountain Lodge" location can be housed in separate units. A double driveway is needed to improve traffic flow and parking at the site. The Building Inspector, Police and Fire Administration Offices are currently housed in Village units. The use of the units as office space and EMS bunking has reduced the average cost per unit of sewage pumping and utility use.

Housing the Fire Administrative Office on site allows the Main Fire Station to have overnight bunking near the equipment for other emergency staff. Application for a grant for an Administration Office is approved by the Office of the State Fire Marshal and awarded starting Fiscal Year 2022. The state office agrees that the advantages of having an Office for Fire/EMS Administration located on site are value for the firefighting effort.

The Village is required to man the Administration office with at least two part time paid staff. Although having other duties the staff must gain certification as a Fire Investigator and a Fire Inspector.

Beyond being able to inspect buildings for compliance and investigate fire emergencies the increased staff are available to respond to fires and other emergency calls.

There is increased interest among employees for housing at the Village Complex but the operation is an enterprise fund and must produce enough revenue to cover expenses.

Preparation for an indoor option for mail boxes was completed in the Old Office Building for consideration by the USPS.

Plan of Finance

The Village consulted the Village Financial Advisor, Stiffel for input to create a Plan of Finance model. The rescheduled Work Study for review of the POF for January 10, 2022. We had narrowed the scope of specification for an estimate of work and have had contributing review by TSVI for an assignment to Stifel of the POF Model. At the project meeting with Stiffel in August, TSVI was invited to review the information to date and share data. As the POF develops further TSVI has offered to share information including estimates of water use expected in the future. Stiffel and TSVI met and TSVI information about capital expenditure, property tax, GRT allotment and expected growth trends.

The model should allow for different assumptions to be input for testing by allowing changes in financial information and project plans. In order to plan our financing of needed projects we should be confident in resources for the public facilities and infrastructure to provide the expected level of service. Some questions are still unanswered regarding possible sources of funds and unexamined costs. New

revenues from cannabis sales, predicable development fees and charges for accessing public facilities are not determined. Maintaining an expected level of service with all Village facilities may be an additional expense not forecasted in the past.

In order to get the best picture, the POF should take into account all variables. To get the report soon, determining all possible sources of funds is important to assumptions for POF. The Village water and sewer enterprise funds are increasingly subsidized by the General Fund. When using general fund dollars in an enterprise fund it is advised that the transaction be a loan with a prescribed repayment schedule. The Impact/Development Fee process is statutorily created to help fund expansion of systems and facilities and the burden is not transferred solely to the tax/rate payer. Knowing the level of development fee support will assist in the creation of the POF.

The **Capital Improvement Plan** is a statutory requirement for creating Development Impact Fees and includes the Critical Infrastructure Facilities that are needed for increased service level to support the investment of Property Developers. The Impact Fee/Development Fee is the charge all Developers pay for that portion of the cost for those facilities that reflects their fair share of the increased impact of development.

The **Infrastructure Capital Improvement Plan** is the list of projects that all public entities in New Mexico are required to submit to the State system in order to be considered eligible for funding managed by the State. Projects that are on the CIP may also be listed on the ICIP so that if a grant is obtained the overall cost of projects and the cost to the Developers is reduced. That entry is due mid-September.

Legislative Priorities are asked for in the legislative process to focus on providing legislative capital outlay for a focused selection of projects throughout the state. Municipalities are asked to pass a resolution before the calendar year end identifying their top legislative priority. The Village has previously asked for public input in this process and the resolution should be heard by Council in November.

TIDD –

Entry Road development by Taos Ski Valley Inc. has been presented to the Village at the Council Work Shop 4/13 and questions and comments are provided to TSVI for their application to US Forest Service permit. The Village gave support to the US Forest Service Master Development Plan submission resolution.

Construction is completed and landscaping along the project for Thunderbird/Ernie Blake Roads projects is ongoing. Public Safety signage is pending

Compiling detailed financial documents for Strawberry Hill projects assist review for dedication being reviewed. Contemporaneous review and documentation of the projects within the Village was lacking and now requires the development and review of project documentation for the record of assets and fiduciary responsibility of the TIDD.

The **Tax Increment Development District** is the mechanism that certain economic development investments by the designated developer (TSVI) are to be funded by tax revenues from the Village, County and the State. The tax is charged in most areas of the Village for project funding and correction for misdirected payments is now addressed immediately. To avoid double dipping TIDD projects should not be part of the CIP consideration.

Items

• NCRTD Service

The Village received notice from NCRTD that the termination of the Winter Service agreement. The Village has asked if delay in the decision is possible but the NCRTD has been unable to staff the service.

As mentioned at NCRTD Board meeting; "a recent discussion with the District's Operations Director and Director of Human Resources they have indicated that we have had a difficult time in recruiting qualified candidates for the seasonal driver positions for the Taos Ski Valley Green Route. The 100-day service scheduled to start December 18, 2021, requires 5 seasonal drivers and to date we have only recruited 1 full time and 1 part time seasonal drivers, with extensive advertising and with over \$2073 in seasonal sign on pay, leave pay and end of season bonus incentives.

Based upon this information, the projection that recruitment will not improve, and the challenge related to starting employees with the required extensive associated training we have concluded that the agreement dated September 2021 should be terminated."

Facility Undergrounding

Kit Carson Electric Cooperative is awaiting an answer after again submitting application with NMDOT for access on the south side of the highway. We don't have a report of progress with NMDOT. KCEC The work to obtain permission to underground in some locations due to US Forest Service property continues for the north side of NM 150.

Once the underground service is available near a property, the five steps to connecting underground are:

The Owner to engage a contract electrician for work on their property,

Then together contact Kit Carson Electrical Cooperative with the meter number and request an *upgrade to an underground service*, **KCEC** and the electrician will contact the Village for underground permitting and start credit request for public Right of Way work,

Proceed with underground work and connect to the underground service,

Make the credit application for the portion of work done in the public ROW. If the property is undeveloped, the request is for a new service.

Additional underground installation is being accomplished with the TIDD Entryway projects in the parking lot, near Thunderbird Road and Firehouse Lane. These are predicted to allow removal of some overhead poles on Twinning Road. An underground connection for the Vehicle Maintenance Facility along with the Waste Water Treatment plant will allow removal of more overhead lines on NM150.

The joint trench installation of underground electricity with gas line expansion from Coyote – Phoenix is delayed by shortages in qualified operators. Initial coordination of the VTSV, KCEC and NM Gas allowed a plan for a joint trench installation for both electricity and gas lines on Coyote, Chipmunk and 500 ft. of Phoenix. This project will eventually allow for several sections of overhead electrical line to be installed to underground as well as bring the NM gas facilities near properties along the route.

Council Notes for December 14 ,2021 Meeting:

Revenues:

GRT : This month last year: \$89,940 This month this Year: \$87,852

Last Year YTD: \$360,870 This Year YTD: \$396,993

The TIDD received \$41,805 in November for September collections.

Lodgers Tax:

This month last year: \$14,423 This Month this year: \$ 22,728

YTD Last year: \$67,796 YTD This year YTD: \$129,551

REVENUES:

- We received \$11,695 in hold harmless GRT revenue in November which will be transferred to the USDA fund for monthly loan payments and reserves for the WWTP
- Combined Water and sewer sales are up 17% from last year
- Lodger's tax collections are up 91%
- Building permits are down 60%
- Village received \$902.76 in property tax collections in November 2021. Collections up 10%.

• EXPENSES:

- Legal expenses appear down but the time periods are not comparable. We have only paid through September.
- Materials and supplies are up. Purchased winter tire chains in November.
- Equipment repair expense is down.... less major equipment repairs year to date.
- Small equipment is up because of new fire extinguishers and fire equipment.
- Equipment rentals are up because of the rental of a water truck for work done on the roads for dust control.
- The Village has been receiving fuel invoice from TSVI in a timelier manner this year so the fuel expense is more accurately stated for FY2022 YTD.

Net income at the end of November \$415,568. Less Fire Loan disbursement revenue (\$454,115):

Actual Net LOSS: (\$265,142)

Oct 2021 Ending balance: Water fund \$8,705.37 (This includes the transfer of \$20,000 in Sept)

Sewer Fund \$20,808.82 (No transfer was made to the sewer fund)

OTHER:

- None

1:25 PM

12/06/21

Cash Basis

VILLAGE OF TAOS SKI VALLEY
Profit & Loss Prev Year Comparison
 July through November 2021

	Jul - Nov 21	Jul - Nov 20	\$ Change	% Change
Ordinary Income/Expense				
Income				
4016 · Revenue - GRT ITG Telecom	85.57	0.00	85.57	100.0%
4017 Revenue GRT Comp Tax	3,917.73	0.00	3,917.73	100.0%
4012 · REVENUE -Water Sales	71,382.68	61,076.13	10,306.55	16.9%
4013 · Revenue - Sewer	266,186.33	226,096.50	40,089.83	17.7%
4018 · REVENUE- GRT HB 6	253.34	380.00	-126.66	-33.3%
4019 · REVENUE-Hold Harmless GRT	60,148.47	58,253.71	1,894.76	3.3%
4020 · REVENUE - GRT MUNICIPAL	387,436.29	218,399.22	169,037.07	77.4%
4021 · REVENUE - GRT- STATE	0.00	132,367.09	-132,367.09	-100.0%
4025 · REVENUE -LIQUOR LICENSES	750.00	215.00	535.00	248.8%
4026 · REVENUE - BUSINESS LICENSE	4,095.00	2,815.00	1,280.00	45.5%
4027 · REVENUE - OTHER	45,418.64	26,774.31	18,644.33	69.6%
4028 · REVENUE - GASOLINE TAX	2,220.16	2,198.54	21.62	1.0%
4029 · REVENUE - LODGER'S TAX	129,551.59	67,796.76	61,754.83	91.1%
4031 · REVENUE - PARKING FINES	35.00	490.00	-455.00	-92.9%
4034 · REVENUE - MOTOR VEHICLE FEES	7,598.27	7,750.71	-152.44	-2.0%
4035 · REVENUE - BUILDING PERMITS	10,191.88	25,764.92	-15,573.04	-60.4%
4036 · REVENUE -Licenses/Permits Other	760.00	80.00	680.00	850.0%
4037 · REVENUE - GENERAL GRANTS	28,104.50	303,222.71	-275,118.21	-90.7%
4040 · REVENUE - WATER CONNECTION FEES	0.00	4,699.36	-4,699.36	-100.0%
4041 · REVENUE - SEWER CONNECTION FEES	0.00	3,784.18	-3,784.18	-100.0%
4046 · REVENUE - SOLID WASTE FEE	30,402.13	25,706.66	4,695.47	18.3%
4047 · REVENUE - OTHER OPERATING	3,047.69	860.33	2,187.36	254.3%
4049 · REVENUE - FIRE GRANTS	106,403.50	76,483.60	29,919.90	39.1%
4050 · REVENUE - IMPACT FEES	0.00	6,873.40	-6,873.40	-100.0%
4058 · Plan Review Fees	1,124.48	6,426.63	-5,302.15	-82.5%
4061 · Bond Proceeds	454,115.50	0.00	454,115.50	100.0%
4100 · Miscellaneous Revenues				
4110 · Misc Revenue- TIDD reimburse	3,806.56	2,300.25	1,506.31	65.5%
Total 4100 · Miscellaneous Revenues	3,806.56	2,300.25	1,506.31	65.5%
4190 · Rental Fees	5,000.00	7,450.00	-2,450.00	-32.9%
7004 · REVENUE - FINANCE CHARGE ON W/S	2,004.78	988.96	1,015.82	102.7%
7005 · REVENUE - INTEREST INCOME	2,312.93	5,368.65	-3,055.72	-56.9%
7006 · REVENUE -INVESTMENT INTEREST	29.64	3,766.05	-3,736.41	-99.2%
7007 · REVENUE - INTEREST IMPACT FEES	16.24	17.61	-1.37	-7.8%
7010 · REVENUE - AD VALOREM TAX	12,627.77	11,474.30	1,153.47	10.1%
9000 · BEG. BALANCE	0.00	0.00	0.00	0.0%
Total Income	1,639,026.67	1,289,880.58	349,146.09	27.1%
Gross Profit	1,639,026.67	1,289,880.58	349,146.09	27.1%
Expense				
4082 · DEBT SERV - 2007 WWTP LOAN PRIN	94,291.21	94,291.21	0.00	0.0%
4083 · DEBT SERV. - 2007 WWTP LOAN INT	6,995.92	6,995.92	0.00	0.0%
6100 · Salary and Benefits				
6112 · SALARIES - STAFF	394,429.86	418,540.15	-24,110.29	-5.8%
6113 · SALARIES - ELECTED	13,130.70	14,443.77	-1,313.07	-9.1%
6114 · SALARIES - PART TIME	0.00	3,055.00	-3,055.00	-100.0%
6115 · Overtime salaries	1,927.28	2,479.50	-552.22	-22.3%
6121 · WORKER'S COMP INSURANCE	10,306.00	10,208.44	97.56	1.0%
6122 · HEALTH INSURANCE	88,435.41	85,334.94	3,100.47	3.6%
6125 · FICA EMPLOYER'S SHARE	24,876.04	26,729.85	-1,853.81	-6.9%
6126 · WORKMAN'S COMP PERSONAL ASSESS	81.70	86.00	-4.30	-5.0%
6127 · SUTA STATE UNEMPLOYEMENT	352.63	275.72	76.91	27.9%
6128 · PERA Employer Portion	32,152.22	39,164.13	-7,011.91	-17.9%
6129 · SUTA Expense Temporary Offset	622.68	0.00	622.68	100.0%
6130 · HEALTH INCENTIVE - SKI PASS/GYM	600.00	600.00	0.00	0.0%
6133 · Life Insurance	397.82	408.85	-11.03	-2.7%
6134 · Dental insurance	5,703.65	5,461.43	242.22	4.4%
6135 · Vision Insurance	1,001.75	963.45	38.30	4.0%
6136 · FICA -EMPLOYER SHARE MEDICARE	5,817.80	6,251.33	-433.53	-6.9%
Total 6100 · Salary and Benefits	579,835.54	614,002.56	-34,167.02	-5.6%
6220 · OUTSIDE CONTRACTORS	237,544.73	457,816.66	-220,271.93	-48.1%
6225 · ENGINEERING	2,064.92	67,193.46	-65,128.54	-96.9%
6230 · LEGAL SERVICES	31,445.52	67,339.65	-35,894.13	-53.3%
6242 · ACCOUNTING	6,546.25	5,638.92	907.33	16.1%
6244 · AUDIT	0.00	0.00	0.00	0.0%
6251 · WATER PURCHASE, STORAGE	125.11	90.61	34.50	38.1%
6252 · INTERNET	3,574.62	1,297.28	2,277.34	175.6%
6253 · ELECTRICITY	31,644.97	36,343.63	-4,698.66	-12.9%
6256 · TELEPHONE	7,088.43	7,311.00	-222.57	-3.0%
6257 · RENT PAID	750.00	0.00	750.00	100.0%
6258 · WATER CONSERVATION FEE	148.53	164.15	-15.62	-9.5%

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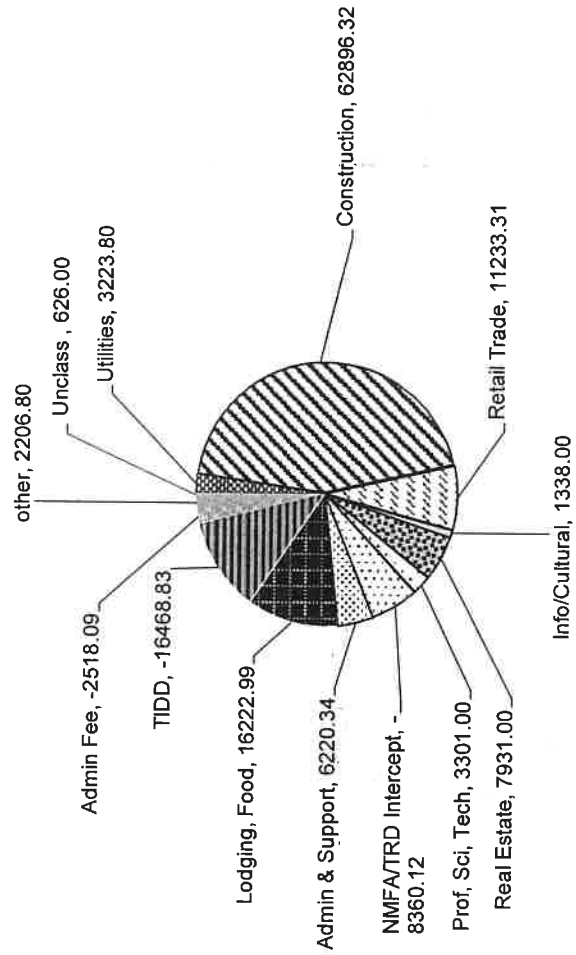
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Cash Basis

VILLAGE OF TAOS SKI VALLEY
Profit & Loss Prev Year Comparison
 July through November 2021

	Jul - Nov 21	Jul - Nov 20	\$ Change	% Change
6259 · Natural Gas	2,832.48	1,225.32	1,607.16	131.2%
6270 · LIABILITY & LOSS INSURANCE	84,199.00	75,629.57	8,569.43	11.3%
6310 · Advertising	1,438.30	298.89	1,139.41	381.2%
6312 · CHEMICALS & NON DURABLES	5,191.44	5,410.77	-219.33	-4.1%
6313 · MATERIAL & SUPPLIES	52,061.17	44,325.50	7,735.67	17.5%
6314 · Dues/fees/registration/renewals	5,237.81	3,152.00	2,085.81	66.2%
6315 · BANK CHARGES	785.70	853.47	-67.77	-7.9%
6316 · Software	2,457.73	3,488.61	-1,030.88	-29.6%
6317 · Personal Protective Equipment	3,275.54	7,252.55	-3,977.01	-54.8%
6318 · Postage	1,045.00	1,000.90	44.10	4.4%
6320 · EQUIPMENT REPAIR & PARTS	2,308.61	17,600.19	-15,291.58	-86.9%
6321 · BUILDING MAINTENANCE	0.00	45.14	-45.14	-100.0%
6322 · SMALL EQUIP & TOOL PURCHASES	28,406.88	4,948.63	23,458.25	474.0%
6323 · SYSTEM REPAIR & PARTS	1,618.50	0.00	1,618.50	100.0%
6331 · OUTSIDE TESTING SERVICES	1,938.43	1,565.99	372.44	23.8%
6332 · EQUIPMENT RENTALS	47,139.02	2,185.00	44,954.02	2,057.4%
6417 · VEHICLE MAINTENANCE	9,274.35	4,970.44	4,303.91	86.6%
6418 · FUEL EXPENSE	8,194.90	3,910.00	4,284.90	109.6%
6432 · TRAVEL & PER DIEM	788.79	0.00	788.79	100.0%
6434 · TRAINING	3,213.73	969.50	2,244.23	231.5%
6435 · Training Elected Officials	349.64	0.00	349.64	100.0%
6560 · Payroll Expenses	0.00	0.00	0.00	0.0%
6570 · Other Operations Expenses	9,117.90	6,729.05	2,388.85	35.5%
6712 · LAB CHEMICALS & SUPPLIES	1,049.37	2,783.25	-1,733.88	-62.3%
6716 · LAB TESTING SERVICES	3,415.71	2,542.84	872.87	34.3%
6720 · LAB OUTSIDE CONTRACTORS	0.00	0.00	0.00	0.0%
8322 · CAPITAL EXPENDITURES	20,837.50	28,161.05	-7,323.55	-26.0%
8421 · NMFA Interest TML #TAOS55	19,446.30	19,719.74	-273.44	-1.4%
8428 · Debt Service GRT FY2020 repay	12,983.25	12,983.25	0.00	0.0%
8430 · USDA FY20 Interest Expense	66,834.91	73,418.66	-6,583.75	-9.0%
8431 · USDA FY20 Principal Expense	52,555.09	45,971.34	6,583.75	14.3%
Total Expense	1,450,052.80	1,729,626.70	-279,573.90	-16.2%
Net Ordinary Income	188,973.87	-439,746.12	628,719.99	143.0%
Other Income/Expense				
Other Expense				
9001 · TRANSFER TO (IN) FUND	-387,885.35	-865,106.63	477,221.28	55.2%
9002 · TRANSFER FROM (OUT) FUND	387,885.35	865,106.63	-477,221.28	-55.2%
Total Other Expense	0.00	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	188,973.87	-439,746.12	628,719.99	143.0%

Village of Taos Ski Valley Gross Receipts Distribution November 2021



Construction	62,896.32	Retail Trade	11,233.31	Info/Cultural	1,338.00
Real Estate	7,931.00	Prof, Sci, Tech	3,301.00	NMFA/TRD Intercept	8,360.12
Admin & Support	6,220.34	Lodging, Food	16,222.99	TIDD	-16,468.83
Admin Fee	-2,518.09	Utilities	3,223.80	Unclass	626.00
other	2,206.80				

FY2022 TIDD GRT Distribution

Date	VTSV Increment	State Increment	Admin Fees	Pay Backs	Total TIDD	NMFA & DS	Hold Harmless	VTSV Cash
7/15/2020	33,001.75	26,100.24	(470.56)		58,631.43	8,360.12	10,955.34	68,159.90
8/15/2020	91,310.13	72,214.82	(1,301.95)		162,223.00	8,360.12	17,351.58	74,233.88
9/15/2020	4,754.39	3,760.14	(67.80)		8,446.73	8,360.12	5,914.84	46,486.94
10/15/2020						8,360.12	9,054.12	82,049.26
11/15/2020	41,033.88	37,452.60	(585.07)	(5,287.34)	67,614.07	8,360.12	13,955.88	89,940.88
12/15/2020	42,857.41	33,894.84	(611.07)		76,141.18	8,360.12	20,107.93	149,265.05
1/15/2021	25,691.54	19,586.12	(366.32)		45,643.98	8,360.12	15,674.26	122,193.28
2/16/2021	20,570.43	16,268.94	(293.30)		36,546.07	8,360.12	28,223.93	251,925.28
3/22/2021	35,997.19	28,455.45	(677.71)		63,774.93	8,360.12	25,921.01	236,440.00
4/20/2021	16,939.11	13,542.64	(316.75)		30,165.00	8,360.12	23,486.48	214,210.24
5/15/2021	9,444.65	7,470.15	(177.75)		16,737.05	8,360.12	31,704.13	289,075.34
6/16/2021	38,058.81	30,658.74	(708.42)		68,009.13	8,360.12	6,105.71	55,823.77
TOTAL FY21	359,659.29	284,404.68	(5,576.70)	(5,287.34)	633,932.57	100,321.44	208,455.21	1,679,803.82

7/15/2021	22,594.97	17,869.77	(425.27)		40,039.47	8,360.12	10,081.12	68,717.19
8/15/2021	22,292.78	36,146.76	(413.32)		58,026.22	8,360.12	10,960.32	41,194.66
9/15/2021	32,826.02	51,922.38	(617.83)		84,130.57	8,360.12	13,044.53	84,767.28
10/15/2021	15,512.90	24,537.46	(291.97)		39,758.39	8,360.12	14,367.03	114,462.17
11/15/2021	16,468.83	25,649.56	(312.79)		41,805.60	8,360.12	11,695.48	87,852.52
12/15/2021								
1/15/2022								
2/16/2022								
3/22/2022								
4/20/2022								
5/15/2022								
6/16/2022								
TOTAL FY22	109,695.50	156,125.93	(2,061.18)		263,760.25	41,800.60	60,148.48	396,993.82

TOTAL FY2016-FY2022	4,426,226.63	3,553,307.31	(65,893.70)	(80,952.08)	7,833,420.80	417,176.89	975,866.96	9,817,765.02
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Village Baseline

Month GRT is Generated	Month GRT is Reported to State	Month GRT is Mth GRT is distributed fr State to Entities	Total	State	Village
December	January	February	371,622.37	201,645.53	169,976.84
January	February	March	328,741.64	178,378.07	150,363.57
February	March	April	310,404.18	168,428.01	141,976.17
March	April	May	429,910.95	233,273.42	196,637.53
April	May	June	64,234.89	34,854.41	29,380.48
May	June	July	93,353.53	50,654.43	42,699.09
June	July	August	40,142.02	21,781.41	18,360.61
July	August	September	89,560.14	48,596.11	40,964.03
August	September	October	134,697.23	73,087.89	61,609.34
September	October	November	108,590.92	58,922.38	49,668.54
October	November	December	204,035.98	110,711.70	93,324.28
November	December	January	174,517.70	94,694.82	79,822.88
Total	Total	Total	2,349,811.54	1,275,028.17	1,074,783.36

LODGERS' TAX

	July	August	September	October	November	December	January	February	March	April	May	June
FY 2012	\$5,123.77	\$5,559.34	\$7,292.78	\$3,573.23	\$2,125.17	\$25,832.86	\$57,242.46	\$54,829.42	\$66,115.91	\$72,972.48	\$6,978.68	\$4,665.17
YTD	\$5,123.77	\$10,683.11	\$17,975.89	\$21,549.12	\$23,674.29	\$49,507.15	\$106,749.61	\$161,579.03	\$227,694.94	\$300,667.42	\$307,646.10	\$312,311.27
FY 2013	\$3,611.20	\$6,647.21	\$6,362.49	\$6,914.30	\$3,587.06	\$4,412.71	\$41,548.72	\$58,051.35	\$69,819.08	\$65,779.34	\$2,387.53	\$1,223.37
YTD	\$3,611.20	\$10,258.41	\$16,620.90	\$23,535.20	\$27,122.26	\$31,534.97	\$73,083.69	\$131,135.04	\$200,954.12	\$266,733.46	\$269,120.99	\$270,344.36
FY 2014	\$2,832.98	\$7,754.90	\$7,045.56	\$19,777.25	\$4,319.60	\$4,888.83	\$54,643.19	\$58,342.34	\$68,032.70	\$67,580.97	\$4,688.03	\$1,953.28
YTD	\$2,832.98	\$10,587.88	\$17,633.44	\$37,410.69	\$41,730.29	\$46,619.12	\$101,262.31	\$159,604.65	\$227,637.35	\$295,218.32	\$299,906.35	\$301,859.63
FY 2015	\$2,492.93	\$6,804.83	\$15,377.68	\$9,451.74	\$6,196.45	\$7,739.68	\$48,605.50	\$66,074.56	\$67,834.16	\$75,221.00	\$5,450.60	\$1,139.28
YTD	\$2,492.93	\$9,297.76	\$24,675.44	\$34,127.18	\$40,323.63	\$48,063.31	\$96,668.81	\$162,743.37	\$230,577.53	\$305,798.53	\$311,249.13	\$312,387.41
FY 2016	\$3,159.70	\$22,368.20	\$9,450.74	\$5,746.17	\$4,197.87	\$9,297.58	\$53,807.00	\$72,513.85	\$76,593.23	\$71,244.05	\$3,250.86	\$2,501.47
YTD	\$3,159.70	\$25,527.90	\$34,978.64	\$40,724.81	\$44,922.68	\$54,220.26	\$108,027.26	\$180,541.11	\$257,134.34	\$328,378.39	\$331,629.25	\$334,130.72
FY 2017	\$3,312.79	\$6,428.45	\$20,520.20	\$6,104.38	\$4,731.31	\$5,975.60	\$52,006.45	\$57,922.20	\$70,032.91	\$81,036.07	\$5,683.84	\$3,145.21
YTD	\$3,312.79	\$9,741.24	\$30,261.44	\$36,365.82	\$41,097.13	\$47,072.73	\$99,079.18	\$157,001.38	\$227,034.29	\$308,070.36	\$313,754.20	\$316,899.41
FY 2018	\$26,463.06	\$13,960.76	\$11,225.88	\$8,960.06	\$6,207.19	\$6,521.15	\$71,990.70	\$56,655.53	\$68,454.45	\$74,080.27	\$1,667.88	\$3,332.25
YTD	\$26,463.06	\$40,423.82	\$51,649.70	\$60,609.76	\$66,816.95	\$73,338.10	\$145,328.80	\$201,984.33	\$270,438.78	\$344,519.05	\$346,186.93	\$349,519.18
FY2019	\$8,692.23	\$17,791.85	\$15,936.00	\$15,977.48	\$11,905.77	\$18,255.86	\$89,403.18	\$100,794.38	\$105,205.05	\$122,892.45	\$12,426.36	\$5,097.57
YTD	\$8,692.23	\$26,484.08	\$42,420.08	\$58,397.56	\$70,303.33	\$88,559.19	\$177,962.37	\$278,756.75	\$383,961.80	\$506,854.25	\$519,280.61	\$524,378.18
FY2020	\$9,107.40	\$23,176.76	\$18,926.00	\$18,538.79	\$15,121.36	\$16,682.78	\$100,415.47	\$111,589.79	\$111,413.82	\$88,226.73	\$472.24	-\$453.54
YTD	\$9,107.40	\$32,284.16	\$51,210.16	\$69,748.95	\$84,870.31	\$101,553.09	\$201,968.56	\$313,558.35	\$424,972.17	\$493,198.90	\$493,671.14	\$493,217.60
FY2021	\$8,171.37	\$15,170.58	\$12,836.91	\$17,194.52	\$14,423.38	\$6,231.96	\$55,290.11	\$42,558.56	\$84,760.20	\$96,555.93	\$10,267.66	\$7,219.30
YTD	\$8,171.37	\$23,341.95	\$36,178.86	\$53,373.38	\$67,796.76	\$74,028.72	\$129,318.83	\$171,877.39	\$256,637.59	\$353,193.52	\$363,461.18	\$370,680.48
FY2022	\$18,245.95	\$38,815.26	\$26,765.37	\$22,996.72	\$22,728.29							
YTD	\$18,245.95	\$57,061.21	\$83,826.58	\$106,823.30	\$129,551.59	\$129,551.59	\$129,551.59	\$129,551.59	\$129,551.59	\$129,551.59	\$129,551.59	\$129,551.59

VILLAGE OF TAOS SKI VALLEY

GROSS RECEIPTS & LODGER'S TAX COLLECTION SUMMARY

Gross Receipts Tax

CURRENT RATE = 9.25%

GROSS RECEIPTS

	July	August	September	October	November	December	January	February	March	April	May	June
FY 2012	\$64,073.01	\$26,203.38	\$23,181.89	\$42,430.30	\$60,186.45	\$32,954.89	\$47,797.29	\$207,267.40	\$162,805.78	\$182,358.83	\$200,924.87	\$42,673.54
YTD	\$64,073.01	\$90,276.39	\$113,458.28	\$155,888.58	\$216,075.03	\$249,029.92	\$296,827.21	\$504,094.61	\$666,900.39	\$849,259.22	\$1,050,184.09	\$1,092,857.63
FY 2013	\$36,835.14	\$20,863.12	\$45,705.38	\$27,699.69	\$66,674.98	\$48,677.59	\$50,727.81	\$178,549.60	\$163,125.28	\$166,032.40	\$203,817.88	\$21,818.85
YTD	\$36,835.14	\$57,698.26	\$103,403.64	\$131,103.33	\$197,778.31	\$246,455.90	\$297,183.71	\$475,733.31	\$638,858.59	\$804,890.99	\$1,008,708.87	\$1,030,527.72
FY 2014	\$32,785.51	\$20,399.76	\$33,382.63	\$32,521.83	\$42,153.17	\$47,625.85	\$41,859.55	\$187,697.06	\$165,940.26	\$157,119.60	\$217,538.39	\$33,070.40
YTD	\$32,785.51	\$53,185.27	\$86,567.90	\$119,089.73	\$161,242.90	\$208,868.75	\$250,728.30	\$438,425.36	\$604,365.62	\$761,485.22	\$979,023.61	\$1,012,094.01
FY 2015	\$50,101.37	\$20,302.81	\$45,180.40	\$67,963.83	\$54,978.94	\$102,903.79	\$88,137.83	\$228,895.80	\$200,123.07	\$208,944.00	\$231,566.84	\$70,845.96
YTD	\$50,101.37	\$70,404.18	\$115,584.58	\$183,548.41	\$238,527.35	\$341,431.14	\$429,568.97	\$658,464.77	\$858,587.84	\$1,067,531.84	\$1,299,098.68	\$1,369,944.64
FY 2016	\$37,891.82	\$20,239.04	\$97,742.38	\$25,839.07	\$197,397.64	\$95,985.99	\$224,614.99	\$103,161.00	\$166,682.00	\$180,838.00	\$201,624.53	\$38,366.93
YTD	\$37,891.82	\$58,130.86	\$155,873.24	\$181,712.31	\$379,109.95	\$475,095.94	\$699,710.93	\$802,871.93	\$969,553.93	\$1,150,391.93	\$1,352,016.46	\$1,390,383.39
FY 2017	\$119,909.94	\$55,423.48	\$87,873.13	\$142,357.47	\$41,995.22	\$148,618.10	\$142,636.32	\$187,613.18	\$204,129.97	\$165,451.68	\$208,890.93	\$76,774.96
YTD	\$119,909.94	\$175,333.42	\$263,206.55	\$405,564.02	\$447,559.24	\$596,177.34	\$738,813.66	\$926,426.84	\$1,130,556.81	\$1,296,008.49	\$1,504,899.42	\$1,581,674.38
FY 2018	\$29,864.17	\$48,702.07	\$58,630.68	\$75,354.62	\$89,599.77	\$118,550.59	\$207,717.57	\$250,972.85	\$212,959.98	\$187,022.24	\$243,419.70	\$35,925.42
YTD	\$29,864.17	\$78,566.24	\$137,196.92	\$212,551.54	\$302,151.31	\$420,701.90	\$628,419.47	\$879,392.32	\$1,092,352.30	\$1,279,374.54	\$1,522,794.24	\$1,558,719.66
FY2019	\$54,483.94	\$55,106.22	\$86,640.50	\$136,554.40	\$141,644.03	\$189,454.82	\$268,317.57	\$323,305.93	\$301,671.26	\$252,340.78	\$319,694.92	\$86,838.09
YTD	\$54,483.94	\$109,590.16	\$196,230.66	\$332,785.06	\$474,429.09	\$663,893.91	\$922,211.48	\$1,245,517.41	\$1,547,188.67	\$1,799,529.45	\$2,119,224.37	\$2,206,062.46
FY2020	\$73,181.77		\$83,775.61		\$88,409.53	\$146,106.99	\$125,934.38	\$319,335.98	\$239,931.17	\$274,561.13	\$264,594.35	\$36,980.50
YTD	\$73,181.77	\$73,181.77	\$156,957.38	\$156,957.38	\$245,366.91	\$391,473.90	\$517,408.28	\$836,744.26	\$1,076,675.43	\$1,351,236.56	\$1,615,830.91	\$1,652,811.41
FY2021	\$68,159.90	\$74,233.88	\$46,486.94	\$82,049.26	\$89,940.38	\$149,265.06	\$122,193.28	\$251,925.28	\$236,440.15	\$214,210.24	\$289,075.34	\$55,873.27
YTD	\$68,159.90	\$142,393.78	\$188,880.72	\$270,929.98	\$360,870.36	\$510,135.42	\$632,328.70	\$884,253.98	\$1,120,694.13	\$1,334,904.37	\$1,623,979.71	\$1,679,852.98
FY2022	\$68,717.19	\$41,194.60	\$84,767.28	\$114,462.17	\$87,852.52							
YTD	\$68,717.19	\$109,911.79	\$194,679.07	\$309,141.24	\$396,993.76	\$396,993.76	\$396,993.76	\$396,993.76	\$396,993.76	\$396,993.76	\$396,993.76	\$396,993.76

Monthly Public Safety Report

Nov-21

Law Enforcement

R. Salazar

V. Vigil

Totals

Hang Up	1		1
Abandoned Vehicle	1		1
Alcohol Offense - Adult		1	1
Animal Calls			
Arrests			
Assists to other Agencies	1	3	4
B & E / Burglary		1	1
Battery or Assault		1	1
Business Alarm	1	1	2
Citizen Assists/Contacts	40	70	110
Civil Stand-by/Civil Complaint			
Disorderly /Disturbance		1	1
Domestic Calls			
Embezzlement			
Suicide subject			
Foot Patrol Hours	36	30	56
Found/Lost Property		1	1
Fraud Complaint			
Harassment	1		1
Health Orders			
Larceny		1	1
Unknown/Information	2	2	4
Missing Adult/Person			
MVC's		1	1
Parking Citations			
Private Property Crash			
Property Damage		1	1
Reckless Driver		1	1
Residential Alarm		2	2
Shots Fired			
Suspicious Persons/Vehicles	1	1	2
Theft		1	1
Traffic Enforcement Hours	24	12	36
Traffic Hazard	2	1	3
Traffic Stops	4	2	6
Tresspass Warnings		1	1
Vehicle Alarm			
Verbal Warnings	4	6	10
Welfare Check			
Written Citations		1	1
Written Warnings	3		3
Fire Alarm		1	1
Fire Calls		1	1
Fire EMS		2	2
SAR		1	1

Report for Taos Ski Valley Fire Rescue

Month of November

Calls

- Fire Calls
 - 1 Fire/CO alarm
 - 1 Sign of Smoke
- EMS/SAR
 - 1 Motor Vehicle Accident
 - 2 Search and Rescue

Total of 5 calls for the month of November

Total calls year to date are 97

With the recent paid positions filled in the Fire Department, during their shift we have been doing drivers training, pump operations training, as well as EMS training. Currently Ray Gonzales has been attending the HAZMAT A&O class being held in Taos through the New Mexico Fire Training Academy.

Inspections performed residential: 12

Inspection in response to complaint: 0

Enforcement actions: 0

Inspections performed multi-family and commercial: 3

Permits issued since last council meeting:

0_ new residential building.

0_ residential repair/remodel

0_ residential demolition

0_ new commercial buildings permitted.

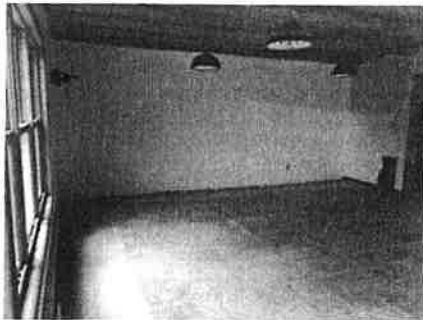
1_ commercial or multifamily repair/remodel permitted.

0_ demolition commercial permitted.

1_ Projects currently in application or submission review.

Narrative of other activities:

1. Assisted Mayor Brownell with making the Village Complex Office Building mailbox ready.



2. There was an unusual fly infestation at the Village Apartments. The 8-unit building was affected, and some time was spent cleaning up and working with our pest control contractor to abate the problem.

3. Planning for administration of the Non-Federal Lands Grant once the MOU with State Forestry is in place. Preliminary review of properties for WUI fire safety along Twining, Zap's, Porcupine and Kachina roads with assistance of Scotney Blackburn, Enchanted Circle Corps Member.

PUBLIC WORKS UPDATE

December 14, 2021

- Water:
 - Monthly sampling
 - Maintenance and Repairs
 - Repaired water meters at Wheeler Peak Condos
 - Isolated water service to new house on Zaps due to water leak
 - Working with Mr. Roger Pattison to purchase plumbing parts that have been stored on Village property over the years to put into our inventory.
 - Ductile Iron Pipe 8" and 6"
 - Various ductile iron fittings
- Wastewater:
 - Staff
 - We have an opening in Public Works and will be looking internally for advancement of the staff to fill the open position.
 - Communications with IWS and OVIVO on finalizing the plant upgrade for contract completion.
 - Testing to prove plant capacity
 - Flux testing – Confirm sustainable flux at a target Mixed Liquor Suspended Solids (MLSS).
 - MLSS testing - Determine the maximum sustainable MLSS at the target flux.
 - Temperature Effect – Test to quantify the impact of the colder water temperature on plant performance.
 - IWS support
 - Setting up a temporary treatment facility for system backup during the tests and high flow situations.
 - Plant and Collections Update
 - Compared to the flow in 2020, we are down 36.4% for the month of November.
 - Moving Lab equipment from shop back down to the main Wastewater Treatment Plant
- Roads:
 - Maintaining drainage along the roadway
 - Cleaning of the Drop Inlets (DI's) and bar ditch maintenance
 - Started to plow snow
 - Blading of roadway and potholes
 - Screening of raw material for road projects
- Equipment
 - Routine equipment maintenance
 - Prepping equipment for snow removal
 - Snow Chains on equipment
 - Plows attached
- General Public Work tasks
 - Housekeeping in the buildings
 - Housekeeping around the Wastewater Treatment Plant

VILLAGE OF TAOS SKI VALLEY

Village Council

Agenda Item

AGENDA ITEM TITLE: Discussion of the Taos Ski Valley Postal Service Status, Options Available to the Village, and Direction to Convince the USPS to Maintain Postal Delivery Within the Village of Taos Ski Valley

DATE: December 14, 2021

PRESENTED BY: John Avila, Village Administrator

STATUS OF AGENDA ITEM: Old Business

CAN THIS ITEM BE RESCHEDULED: Not Recommended

BACKGROUND INFORMATION:

The United States Postal Service (USPS) made a nationwide reorganization from financially strained Contract Postal Units to other budget-favorable options. The USPS received permission from the NM Department of Transportation (NMDOT) to install cluster boxes at the base of the TSV Hondo Canyon at NM 150 Mile Marker 7, the "Old Cattle Guard." The cluster boxes for the Village mail were ready to install in August, and the Village was informed that installation at that location, outside the Village limits, was imminent.

The Taos USPS Office contacted Mayor Brownell with news that the Village would lose Post Office Service in September and that the zip code would be changed.

It was understood that negotiation for a Post Office site was in the works with Taos Ski Valley Inc. (TSVI). However, the Taos PO did not have an agreement, the possibility of a Novation or an application for a CPU were considered possible as long as the current CPU agreement was in place.

The Taos US Postal Office had an opportunity to visit the Village Complex to review as a Plan B option to place boxes inside the Village and they considered the location better than at the NM 150 mile marker 7.

The Taos US Postal Office issued a CPU termination letter and contacted Mayor Brownell with news that the Village would lose Post Office Service. Approval to install boxes at the Village Complex versus mile marker 7 was approved at the September Council meeting. The Village Council held a special meeting October 12, 2021 with Regional Postal Manager Ross Pfaff and representatives of state and federal offices were asked to participate. The USPS issued a solicitation for CPU application in November. Council gave approval for application at the regular November Council meeting and an application was pursued with the PO.

STAFF RECOMMENDATION:

Council discussion to understand the status of the Village Postal Service and instruct Village Staff to pursue an injunction of the use of cluster boxes over CPU, appeal the USPS decision to cancel Village CPU service with federal and state offices, pursue an Approved Shipper Application, and negotiate with contractors for an extension of CPU, or VPO, at the current location.

VILLAGE OF TAOS SKI VALLEY
Village Council
Agenda Item

AGENDA ITEM TITLE: PUBLIC HEARING: Consideration to Approve **Resolution No. 2022-495** Adopting the Village's Capital Improvements Plan Update Related to Development Impact Fees

DATE: December 14, 2021

PRESENTED BY: John Avila, Village Administrator and Patrick Nicholson, Director of Planning & Community Development

STATUS OF AGENDA ITEM: New business

CAN THIS ITEM BE RESCHEDULED: Not Recommended due to statutory deadlines and Public Hearing schedule

BACKGROUND INFORMATION: A Capital Improvement Plan (CIP) is generally defined as a plan required by the NM Development Fees Act that identifies capital improvements or facility expansion which are needed to serve new growth and development. This includes critical infrastructure facilities that are also needed for an increased service level to support growth and property development. The CIP Update is necessitated by the Village's decision to assess Development Impact Fees and there is a statutory requirement to update every five years.

The Village's actions are regulated by the New Mexico Development Fees Act, NMSA 1978, Section 5-8-1 *et. seq.* (the Act), which establishes specific procedures for municipalities and counties to impose development impact fees. As part of the required update to the Village's development impact fees, Council adoption of an Updated Capital Improvements Plan is a necessary prerequisite for adoption of development impact fees and related ordinances under the Act.

The Village Administration, with substantial input from Department Directors, developed the CIP as a subset of the annually adopted Infrastructure and Capital Improvement Plan. The Village Council appointed a Capital Improvements Advisory Committee (CIAC), as required by State statute, to review and make recommendations on the CIP. The CIAC recently delivered its report to the Village Council, endorsing the attached CIP and recommending its adoption.

The Planning & Zoning Commission also reviewed the 2021 Capital Improvement Plan Update and considered if the proposed capital projects respond to the current and projected growth and development within the Village. The Planning & Zoning Commission voted to recommend to the Village Council adoption of the 2021 Capital Improvement Plan Update.

Recommendation: The Village Capital Improvement Advisory Committee, Planning Commission, and Administration recommend approval of Resolution 2022-495 adopting the Village's Capital Improvements Plan Update related to development impact fees.

**VILLAGE OF TAOS SKI VALLEY
RESOLUTION NO. 2022-495**

A RESOLUTION OF THE VILLAGE OF TAOS SKI VALLEY ADOPTING A CAPITAL IMPROVEMENTS PLAN UPDATE FOR TRANSPORTATION FACILITIES, PUBLIC SAFETY FACILITIES, PARKS & OPEN SPACES, WASTEWATER SYSTEM DEVELOPMENT, AND WATER SYSTEM DEVELOPMENT AS REQUIRED BY THE STATE OF NEW MEXICO'S DEVELOPMENT FEES ACT, NMSA 1978, SECTIONS 5-8-1 THROUGH 5-8-42

WHEREAS, the State of New Mexico enacted the Development Fees Act, NMSA 1978, Sections 5-8-1 to -42 to enable local governments to adopt development impact fees; and

WHEREAS, the Act requires a periodic update of the Development Impact Fees Land Use Assumptions and Capital Improvements Plan at least every five (5) years; and

WHEREAS, the Village of Taos Ski Valley (Village) has revised and added necessary capital improvements to its Capital Improvements Plan Update for Transportation Facilities, Public Safety Facilities, Parks & Public Spaces, Wastewater System Development, and Water System Development; and

WHEREAS, the Village has experienced inflated costs of providing capital improvements over the past five (5) years so that all previous Capital Improvements Plans and Land Use Assumptions should be updated; and

WHEREAS, the Village is experiencing significant growth and new development which will increase the demand for capital improvements; and

WHEREAS, the Capital Improvements Plan Update provides a basis for approving new projects eligible for development impact fee funds and is a prerequisite for adopting an amended development impact fees ordinance; and

WHEREAS, the Village of Taos Ski Valley's Capital Improvements Plan Update is necessary to fully address future demand on capital improvements since the Village's previous adoption of a Capital Improvements Plan and Development Impact Fees; and

WHEREAS, the Capital Improvement Advisory Committee (CIAC) has reviewed the 2021 Capital Improvements Plan at public meetings, and has recommended their approval; and

WHEREAS, the CIAC has further provided written comments to the Village Council regarding the 2021 Capital Improvements Plan Update as required by the Act; and

WHEREAS, the Village has met all public notice and hearing requirements for adoption of the 2021 Capital Improvements Plan Update, as set forth in the Act.

THEREFORE, BE IT RESOLVED BY THE COUNCIL AND GOVERNING BOARD OF THE VILLAGE OF TAOS SKI VALLEY AS FOLLOWS:

THE VILLAGE OF TAOS SKI VALLEY HEREBY ADOPTS THE 2021 CAPITAL IMPROVEMENTS PLAN Update, attached hereto as Exhibit A, to amend and replace any previously adopted Capital Improvements Plans and as a basis for adopting revised development impact fees.

PASSED, APPROVED, and ADOPTED this 14th day of December, 2021.


Christof Brownell, Mayor


**Attest: Ann Marie Wooldridge,
Village Clerk**



Village of Taos Ski Valley
2021 Capital Improvement Plan Update

Capital Improvement Projects

Public Safety Facilities

Fire Sub-station #2 Expand and Renovate
Fire Rescue Truck
Renovate and Expand Primary Fire Station
Fire Hydrants Additional
Pumper Tender (Fire Dept.)

Transportation Facilities

Porcupine and Zaps Road
Kachina Road
Acquire Snow Storage Area/Land

Parks and Public Spaces

Multi-Purpose Trails (Amizette to Kachina)
Hiker Parking Lot Expansion
Kachina Wetland Park Improvements
Public Restrooms & Recreational Structures

Wastewater Facilities

Wastewater Treatment Plant

Water Facilities

Gunsite Springs
Kachina Water Tank
Kachina Distribution Lines
Surface Water Treatment Plant Gunsite

VILLAGE OF TAOS SKI VALLEY
Village Council
Agenda Item

AGENDA ITEM TITLE: Consideration to Approve **Resolution No. 2022-496** Requesting a Permanent Budget Adjustment to the FY2022 Budget (BAR) Adding a New Police Officer Position, Increasing Salary and Benefits Expense in the Law Enforcement (04) Fund, and Increasing the Transfer out from General Fund (03) into the Law Enforcement Fund to Cover the Additional Expenses

DATE: December 14, 2021

PRESENTED BY: Nancy Grabowski, Finance Director

STATUS OF AGENDA ITEM: New Business

CAN THIS ITEM BE RESCHEDULED: Not Recommended

BACKGROUND INFORMATION: The Village submitted its fiscal year 2021-2022 budget in July of 2021. The salary expense in Law Enforcement was originally based on three employees: a Police Chief, and two Officers. By direction from the Village Administrator, staff is requesting an additional Officer position for the Police Department. In past winters the Village has advertised and hired a part-time Police Officer. Hiring employees has been difficult since the pandemic and many businesses, including municipalities, have struggled to find qualified applicants. Annually, the Village is anticipating additional residents, more tourist traffic, and steady increased activity in the summer months. Continuation of the pandemic along with the legalization of cannabis have added additional responsibilities to the Police force as well. Salary with benefits and taxes would be estimated as follows:

FUND	ACCOUNT	AMOUNT ½ YEAR
04/11000 LE/Police	6112/ LE/Police	\$25,000.00
04/11000 LE/Police	6115/51060 Overtime	\$ 1,250.00
04/11000 LE/Police	6125/52010 FICA	\$ 1,000.00
04/11000 LE/Police	6136/52011 Medicare	\$ 250.00
04/11000 LE/Police	6127/52080 SUTA other	\$ 50.00
04/11000 LE/Police	6122/52030 Health	\$10,000.00
04/11000 LE/Police	6133/52040 Life	\$ 100.00
04/11000 LE/Police	6134/52050 Dental	\$ 600.00
04/11000 LE/Police	6135/52060 Vision	\$ 125.00
04/11000 LE/Police	6128/52020 PERA	\$ 3,000.00

TOTAL INCREASE FOR ½ of FY2022

\$41,375.00

03/11000 General Fund	9002/61200 Transfer out	\$ 41,375.00
04/11000 LE/Police	9001/61100 Transfer in	(41,375.00)

It is now the mid-point of the fiscal year, so the estimates are based on a six-month period. In the FY2023 budget year, should this position be added, the estimated cost would be \$82,750.00 for salary and benefits.

RECOMMENDATION:

Staff recommends approval of Resolution No. 2022-496 to amend the budget for FY2022 adding a new police officer position and increasing salary and benefits expense in the Law Enforcement (04) Fund, increasing the transfer out from the General Fund (03) into Law Enforcement to cover the additional expenses.

**VILLAGE OF TAOS SKI VALLEY
RESOLUTION NO. 2022-496**

A RESOLUTION REQUESTING A PERMANENT BUDGET ADJUSTMENT TO THE FY2022 BUDGET (BAR) ADDING A NEW POLICE OFFICER POSITION, INCREASING SALARY AND BENEFITS EXPENSE IN THE LAW ENFORCEMENT FUND (04), AND INCREASING THE TRANSFER OUT FROM GENERAL FUND (03) INTO THE LAW ENFORCEMENT FUND TO COVER THE ADDITIONAL EXPENSES

WHEREAS, it is hereby resolved that the Village of Taos Ski Valley having met in a regular meeting on December 14, 2021 proposes to make an adjustment to the Fiscal 2021-2022 budget as follows:

FUND	ACCOUNT	AMOUNT ½ YEAR
04/11000 LE/Police	6112/ LE/Police	\$25,000.00
04/11000 LE/Police	6115/51060 Overtime	\$ 1,250.00
04/11000 LE/Police	6125/52010 FICA	\$ 1,000.00
04/11000 LE/Police	6136/52011 Medicare	\$ 250.00
04/11000 LE/Police	6127/52080 SUTA other	\$ 50.00
04/11000 LE/Police	6122/52030 Health	\$10,000.00
04/11000 LE/Police	6133/52040 Life	\$ 100.00
04/11000 LE/Police	6134/52050 Dental	\$ 600.00
04/11000 LE/Police	6135/52060 Vision	\$ 125.00
04/11000 LE/Police	6128/52020 PERA	\$ 3,000.00
TOTAL INCREASE FOR ½ of FY2022		\$41,375.00
03/11000 General Fund	9002/61200 Transfer out	\$41,375.00
04/11000 LE/Police	9001/61100 Transfer in	(41,375.00)

WHEREAS, at the regular meeting of the Village of Taos Ski Valley Governing body on December 14, 2021, it considered adjustments to its budget for the Fiscal Year 2021-2022; and

WHEREAS, said budget was developed based on need and through cooperation with all user departments, elected officials and other department supervisors; and

WHEREAS, the official meetings for the review of said documents were duly advertised and posted in compliance with the State of New Mexico Open Meetings Act; and

WHEREAS, it is the majority opinion of this Council that the proposed budget adjustments meets the requirements as currently determined for Fiscal Year 2021-2022.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the governing body of the Village of Taos Ski Valley, State of New Mexico hereby approves authorizes and directs that the Village of Taos Ski Valley budget for Fiscal Year 2021-2022 be amended accordingly.

PASSED, APPROVED AND ADOPTED this 14th day of December, 2021.

THE VILLAGE OF TAOS SKI VALLEY



By:

Christof Brownell
Christof Brownell, Mayor

ATTEST:

Ann M. Wooldridge
Ann M. Wooldridge, Village Clerk

VOTE: For 4 Against 0

VILLAGE OF TAOS SKI VALLEY

RESOLUTION NO. 2022-497 A RESOLUTION TO AMEND RESOLUTION NO. 2009-176 RELATING TO THE REIMBURSEMENT OF PUBLIC OFFICERS AND EMPLOYEES FOR PER DIEM TRAVEL EXPENSES

WHEREAS, the State Per Diem and Mileage Act (Sections 10-8-1 through 10-8-8 NMSA 1978, as amended in 2020) governs the reimbursement for travel by all officers and employees of local public bodies; and

WHEREAS, the State Per Diem and Mileage Act authorizes municipalities to adopt, by resolution, regulations relating to the State Per Diem and Mileage Act including reducing or eliminating per diem and mileage reimbursement; and

WHEREAS, municipalities must adhere to DFA Rule 92-1, as amended, when pro-rating per diem received by public officers and employees for travel on official business, or the designation of in-state and out-of-state high-cost areas, except that a municipality may choose to pay actual lodging plus actual meal expenses up to the state rate per day for in-state and out-of-state travel.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE VILLAGE OF TAOS SKI VALLEY, that the reimbursement policy for public officers and employees for travel expenses and attending meetings shall be as follows:

Section 2. Reimbursement Rate

In 2020, the New Mexico State legislature passed an amendment to **section 10-8-1 through 10-8-8 NMSA 1978 of the Per Diem and Mileage Act**. This amendment requires the Department of Administration and Finance to analyze and update the per diem rates on an annual basis. The Village will follow the State of New Mexico Per Diem Rates effective with passage of this Resolution and adjust them on a fiscal year basis thereafter.

Section 4. Local Option To Reimburse Actual Lodging Plus Actual Meals.

Section 10-8-4K NMSA 1978 states that with prior written approval of the local governing body, a non-salaried public officer, salaried public officer, or salaried employee is entitled to per diem expenses and shall receive:

- A. Reimbursement for actual expenses for lodging.

- B. Reimbursement for actual expenses for meals not to exceed the state rate per day for in-state travel and out-of-state travel.

This reimbursement is a substitute for the flat rate per diem. Receipts for lodging and meals are required. The meal allowance is actual cost up to the maximum per day for what is spent. The Act does not set a dollar limit on the actual expenses for lodging, which is why advance approval for each trip is required.

Section 5. Local Option To Advance Travel Expenses.

Section 10-8-5A, NMSA 1978, as amended, states that public funds may be advanced to any public officer or employee before the travel occurs only with prior written approval of the local governing body. Advances may be computed to include public transportation, private automobile, or air mileage and with estimated per diem or estimated actual lodging cost and meals. Upon return, a voucher for per diem claimed or actual lodging and food expenses should be submitted, and appropriate refund or additional reimbursement made. Actual expenses should be documented by receipts for lodging and meals.

Section 6. Local Option To Use Credit Cards.

Section 10-8-5A NMSA 1978, as amended allows the use of government credit cards for food, lodging, or transportation, as well as gasoline or other expenses for vehicles. All receipts must be submitted within the month of use of the employee or officer, or the employee or officer may not, by statute, be permitted to use the card until receipts are submitted.

Section 7. Reimbursement Of Other Expenses.

The following are reimbursable in addition to per diem:

- A. Actual costs for travel by common carrier, provided such travel is accomplished in the most economical manner practical.
- B. Taxi or other transportation fares at the travel destination.
- C. Miscellaneous expenses necessary to the travel.
- D. Parking fees.
- E. Rental cars or charter air craft when suitable, unless less expensive public transportation is available.
- F. Registration fees for education programs and conferences, provided that no reimbursement will be made for those portion of registration fees which specifically

cover lodging or meals.

G. Professional fees or dues that are beneficial to the Village's operations or mission.

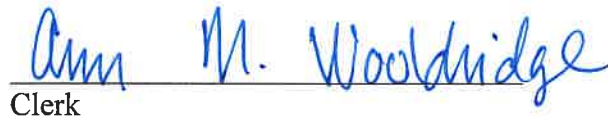
Receipts must be furnished for Items A, E, F and G under all circumstances. For out-of-state travel, receipts must be furnished for Items B, C, and D only if they total more than the state rate per trip or per day.

PASSED, ADOPTED AND APPROVED this 14th day of December 2021.



Mayor

ATTEST



Clerk

Vote: For 4 Against 0

Exhibit "A"

State of New Mexico Per Diem Rates

As Published by DFA on May 1, 2021

Per Diem Rate for Overnight Travel	FY21	FY22
In-State	85.00	151.00
In-State - County of Santa Fe (Special Area)	135.00	194.00
Out-of-State	115.00	151.00
<i>With the exception of Santa Fe County, per diem rates are set at the standard GSA rate.</i>		
Meal Rates for Actual Reimbursements	FY21	FY22
In-State	30.00	55.00
Out-of-State	45.00	55.00
<i>Note: Meals are only reimbursable when using approved actual rates (per 24-hour period)</i>		
Partial Day/Return from Travel/Same Day	FY21	FY22
less than 2 hours	-	-
2 hours but less than 6	12.00	18.00
6 hours but less than 12	20.00	40.00
12 hours but less than 24	30.00	55.00
<i>The Travel & Per Diem Act allows for actual reimbursement when per diem rates are insufficient.</i>		

2009-176A

VILLAGE OF TAOS SKI VALLEY
Village Council
Agenda Item

AGENDA ITEM TITLE: Consideration to Approve Resolution 2021-498 Concerning Governing Body Meetings and Notice Required

DATE: December 14, 2021

PRESENTED BY: Ann Marie Wooldridge, Village Clerk

STATUS OF AGENDA ITEM: New Business

CAN THIS ITEM BE RESCHEDULED: Not Recommended

BACKGROUND INFORMATION:

Required annually by the State of New Mexico this is the Open Meetings Act the governs how and when public meetings can be held.

RECOMMENDATION: Staff recommends approval of Resolution 2021-498 Concerning Governing Body Meetings and Notice Required for calendar year 2022.

VILLAGE OF TAOS SKI VALLEY

RESOLUTION 2022-498

A RESOLUTION CONCERNING GOVERNING BODY MEETINGS AND PUBLIC NOTICE REQUIRED

WHEREAS, Section 10-15-1(B) of the New Mexico Open Meetings Act, NMSA 1978 as amended, provides that "All meetings of a quorum of Village Council or any board, commission or other policy-making body of any state agency, or any agency or authority of any county, municipality, district or any political subdivision held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority or the delegated authority of such board, commission or other policy-making body, are declared to be public meetings open to the public at all times, except as otherwise provided in the constitution or the provisions of the Open Meetings Act"; and,

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, regulation or formal action occurs shall be held only after reasonable notice to the public; and,

WHEREAS, Section 10-15-4, NMSA 1978 provides that "Any person violating any of the provisions of Section 10-15-1, NMSA 1978 is guilty of a misdemeanor and upon conviction shall be punished by a fine of not more than five hundred dollars (\$500) for each offense"; and,

WHEREAS, Section 10-15-1(D) of the Open Meetings Act requires the Village of Taos Ski Valley to determine annually what constitutes reasonable notice of its public meetings;

NOW, THEREFORE BE IT RESOLVED by the governing body of the Village of Taos Ski Valley, New Mexico that:

1. All meetings shall be held via teleconference or as indicated in the meeting notice.
2. Unless otherwise specified, regular meetings shall be held each month on the fourth Tuesday. The agenda will be available at least seventy-two hours prior to the meeting from the Village Clerk whose office is located at 7 Firehouse Road, second floor, Taos Ski Valley, New Mexico. Notice of any other regular meetings will be given ten (10) days in advance of the meeting date. The notice shall indicate how a copy of the agenda may be obtained.
3. Special meetings may be called by the Mayor or a majority of the Village Council upon three (3) days' notice. The notice shall include an agenda for the meeting or information on how Village Council or the public may obtain a copy of the agenda. The agenda shall be available to the public at least seventy-two hours before any special meeting.
4. Emergency meetings will be called only under unforeseen circumstances which demand immediate action to protect the health, safety and property of citizens or to protect the public body from substantial financial loss. The Village of Taos Ski Valley will avoid emergency meetings whenever possible. Emergency meetings may be called by the Mayor or a majority of the Village Council upon twenty-four (24) hours' notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda.
5. In addition to the regular meetings of the Village there are Briefings and Workshop Meetings at which no Council action will be taken and are held principally as information and study sessions. When these meetings are scheduled, Notice will be provided.

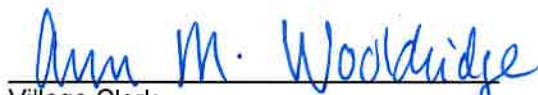
6. The notice requirements of Sections 1, 2, 3, 4 and 5 of this Resolution are complied with if the proposed agenda with the meeting date, time and location is posted at the Village's offices at Taos Ski Valley Firehouse, 7 Firehouse Road and outside the Village office in the announcement case, at the Village post office, Box Canyon, and at four other public places within the Village, as provided by Section 3-1-2 NMSA 1978, and on the Village's web site. Revised agendas may be posted up to seventy-two (72) hours prior to the meeting. In addition, written notice of such meetings shall be mailed, or hand delivered to federally licensed broadcast stations and newspapers of general circulation which have provided a written request for such notice. To meet these requirements all requests and agenda materials are required to be submitted to the Mayor's Office a week in advance.
7. Notwithstanding any other provisions of Sections 1 through 6 of this Resolution, the Mayor or Village Council may establish such additional notice requirements as may be deemed proper and advisable to comply with the provisions of the Open Meetings Act.
8. If any meeting is closed pursuant to exclusions contained in Section 10-15-1, Subsection H, NMSA 1978, such closed meetings called by the Mayor or Village Council shall not be held until public notice, appropriate under the circumstances, and in compliance with Sections 1 through 6 of this Resolution, has been given. In addition, such notice shall state the exclusion or exclusions in Section 10-15-1, Subsection H, NMSA 1978 of the Open Meetings Act, under which such closed meeting is permitted.

PASSED, ADOPTED AND APPROVED this 14th day of December 2021

THE VILLAGE OF TAOS SKI VALLEY


Mayor

Attest:


Village Clerk

Vote: For 4 Against 0



**Village of Taos Ski Valley
Village Council
Agenda Item**

AGENDA ITEM TITLE: Consideration to Approve Resolution No. 2022-499, A Resolution Authorizing and Approving Financial Assistance from the New Mexico State Highway and Transportation Department FY2022, NM LGRF DOT CONTROL No. L500394

DATE: December 14, 2021

PRESENTED BY: Anthony Martinez, Public Works Director

STATUS OF AGENDA ITEM: New Business

CAN THIS ITEM BE RESCHEDULED: Not Recommended

BACKGROUND INFORMATION: The Village Council needs to approve a Resolution in order to obtain State Highway and Transportation Department funding. After passage of the attached Resolution, the Highway Department will be drafting a contract for Village approval for the 2022 road project. At this point, the State has committed to funding in the amount of \$60,000.00 with the Village contributing 25% of total project costs, or \$20,000.00, for a total project cost of \$80,000.00.

Monies for the project will be used for full construction with drainage improvements of various local streets.

RECOMMENDATION: Approval of Resolution No. 2022-499, a Resolution authorizing and approving financial assistance from the New Mexico State Highway and Transportation Department for Village Road improvements.

**VILLAGE OF TAOS SKI VALLEY
RESOLUTION NO. 2022-499**

**APPROVING THE COOPERATIVE AGREEMENT WITH THE NMDOT LOCAL
GOVERNMENT ROAD PROGRAM**

WHEREAS, The Village of Taos Ski Valley has been awarded funding in the FY 2020/2021 Local Government Road Program; and

WHEREAS, The Grant funding requires a 25% match funding that the Village intends to meet with in kind costs; and

WHEREAS, the Village of Taos Ski Valley has identified public road projects that are needed to protect the public good and convenience and will serve the public of the municipality.

**WHEREAS, NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING
BODY OF THE VILLAGE OF TAOS SKI VALLEY AS FOLLOWS:**

1. Council Directs the Mayor to submit a letter of intent to Stephanie Medina, District 5 LGRF Coordinator requesting an extension to the awarded FY2020/2021 Local Government Road Program.
 - a. Control No. L500394

Village of Taos Ski Valley COOP Project Roadway List FY 2020/2021

	Road Project	Scope of Work	Cost
1	Zaps Road: regrade, with drainage	Change slope of the road, Current road has an out-slope layout but needs to change to an in-slope profile with a ditch directing storm water to a drop inlet, Drop inlet would drain to a sediment catch basins accessible for backhoe maintenance	\$100,0
2	Cliffhanger Roadside Drainage	Develop drop inlet and sediment catch basins for backhoe maintenance	\$60,0
3	Upper Twining Roadside Drainage	Develop drop inlet and sediment catch basins for backhoe maintenance	\$60,0
4	Bull of Woods Roadside Drainage	Develop drop inlet and sediment catch basins for backhoe maintenance	\$60,0
5	Snow Shoe Roadside Drainage	Develop drop inlet and sediment catch basins for backhoe maintenance	\$60,0
5	Big Horn Roadside curb and gutter	Develop drainage system on roadside to include curb and gutter	\$500,0
7	Twining Road curb and gutter	Develop drainage system on roadside to include curb and gutter	\$500,0
8	Phoenix Switchback curb & gutter	Develop drainage system on roadside to include curb and gutter	\$500,0
9	Cliffhanger Road curb and gutter	Develop drainage system on roadside to include curb and gutter	\$500,0
0	Dolcetto Lane curb and gutter	Develop drainage system on roadside to include curb and gutter	\$500,0
1	Coyote Lane curb and gutter	Develop drainage system on roadside to include curb and gutter	\$500,0
2	Porcupine Road resurface	Resurface to Village standards: base course roadway and re-slope	\$30,0
3	Village Wide Boulder removal	Removal of Boulders that protrude in the roadway and resurface	\$300,0
4	Village Wide Road Resurface	Resurface to Village standards base course roadway and re-slope	\$300,0

5	Village Wide Road Surface Treatment	Road Surface Improvements – Slurry seal and soil stabilization	\$25,0
5	Bluejay Ridge	Resurface to Village standards: base course roadway, re-slope, blading and shaping	\$100,0

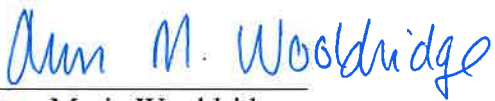
**PASSED, APPROVED AND ADOPTED THIS 12th DAY OF December
2021**

THE VILLAGE OF TAOS SKI VALLEY



Mayor Christof Brownell

ATTEST:



Ann Marie Wooldridge
Village Clerk



VILLAGE OF TAOS SKI VALLEY
Village Council
Agenda Item

AGENDA ITEM TITLE: Consideration to Adopt a 2022 Village Holiday Schedule

DATE: December 14, 2022

PRESENTED BY: Administrator Avila, Clerk Wooldridge, Finance Director Grabowski

STATUS OF AGENDA ITEM: New Business

CAN THIS ITEM BE RESCHEDULED: Not Recommended

BACKGROUND INFORMATION:

The Village's Personnel Policy, approved and adopted by Village Council Resolution 2017-332, identifies the legal holidays for employees of the Village of Taos Ski Valley. Each year the Resolution is updated with the approved holiday calendar.

The Village will be observing Dr. Martin Luther King Holiday and closing Village Offices Monday January 17, 2022.

<u>Holiday</u>	<u>Actual Holiday</u>	<u>Observed Holiday</u>
New Year's Day	Saturday, January 1, 2022	Monday, January 3, 2022
MLK Day	Saturday, January 15, 2022	Monday, January 17, 2022
Presidents' Day	Monday, February 21, 2022	Monday, February 21, 2022
Memorial Day	Monday, May 30, 2022	Monday, May 30, 2022
Independence Day	Monday, July 4, 2022	Monday, July 4, 2022
Labor Day	Monday, September 5, 2022	Monday, September 5, 2022
Indigenous Peoples' Day	Monday, October 10, 2022	Monday, October 10, 2022
Veterans Day	Friday, November 11, 2021	Friday, November 11, 2022
Thanksgiving Day	Thursday, November 24, 2022	Thursday, November 24, 2022
Family Friday	Friday, November 25, 2022	Friday, November 25, 2022
Christmas Eve	Saturday, December 24, 2022	Friday, December 23, 2022
Christmas	Sunday, December 25, 2021	Monday, December 26, 2022
Personal Holiday		

RECOMMENDATION: Staff recommends Approval of the updated 2022 Village Holiday Schedule, acknowledging Indigenous Peoples' Day, Presidents Day, and observing Dr. Martin Luther King Holiday, closing Village Offices Monday January 17, 2022.

VILLAGE OF TAOS SKI VALLEY
Village Council
Agenda Item

AGENDA ITEM TITLE: Consideration to Approve Village of Taos Ski Valley Letter of Endorsement for the Taos Region Clean Energy Transportation and Recreation Corridor

DATE: December 14, 2021

PRESENTED BY: John Avila, Village Administrator

STATUS OF AGENDA ITEM: New Business

CAN THIS ITEM BE RESCHEDULED: Not Recommended

BACKGROUND INFORMATION:

There is a tremendous opportunity for Taos Ski Valley and the greater regional area to create economic diversity for a community that currently relies heavily on tourism. Historically, Taos County and Taos Ski Valley have attracted many business leaders and entrepreneurs to the region who enjoy its unique rich culture, and numerous recreational opportunities. With this in mind, we are confident that positioning the Taos area to provide a Taos Region Clean Energy Transportation and Recreation Corridor to support existing business development, attract new business development, and provide an improved quality of life for our residents, will open the door to many long-term benefits for the regional community and economy.

It is this type of state and local investment including public private partnerships that will provide critical infrastructure resulting in job creation that will allow northern New Mexico to remain viable and competitive with other regional, national, and international destinations.

STAFF RECOMMENDATION: Staff recommends endorsement of the Taos Region Clean Energy Transportation and Recreation Corridor.



December 14, 2021

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Post Office Box 100
Taos Ski Valley
New Mexico 87525

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MAYOR:
Christof Brownell

COUNCIL:
Jeff Kern
Neal King
J. Christopher Stagg
Thomas P. Wittman

VILLAGE
ADMINISTRATOR:
John Avila

CLERK:
Ann M. Wooldridge

Village of Taos Ski Valley 2021 Letter of Endorsement

Dear Senator Gonzales and Representative Ortezt,

The purpose of this letter is to communicate support for the public private partnership proposal of the Taos Region Clean Energy Transportation and Recreation Corridor.

There is a tremendous opportunity for Taos Ski Valley and the greater regional area to create economic diversity for a community that currently relies heavily on tourism. Historically, Taos County and Taos Ski Valley have attracted many business leaders and entrepreneurs to the region who enjoy its unique, rich culture and numerous recreational opportunities. With this in mind, we are confident that positioning the Taos area to provide a Taos Region Clean Energy Transportation and Recreation Corridor to support existing business development, attract new business development, and provide an improved quality of life for our residents, will open the door to many long-term benefits for the regional community and economy.

It is this type of state and local investment including public private partnerships that will provide critical infrastructure resulting in job creation that will allow northern New Mexico to remain viable and competitive with other regional, national, and international destinations.

We appreciate that we continue to have strong support in our State Legislature. The Village Legislative Priorities are in line with the projects recommended in the Taos Regional effort and your support for funding the Village projects is appreciated. The Village responsibility for many of tourism services in the Taos regional area is dependent on external financial support for our small government.

Sincerely,

Christof Brownell,
Mayor, Village of Taos Ski Valley